



**OFFICE OF THE
Advisory Board
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March 5, 2012 Meeting Minutes

Attending: Harold Simmons, Christine Muir, Dan St Jean, Dana Metzler
Absent: Ron Mikol, Joe Dean,

Meeting opened at 7:10 p.m.

Prior Meeting Minutes

We decided to wait to approve the last meeting minutes because too few people from that meeting attended tonight.

Transfer Requests

There were no transfer requests to consider tonight.

Review of Current FY Expenditures

There was no "burn sheet" to review tonight; February closed on a Wednesday and Andy isn't in the office on Thursday, Friday, or Monday.

Water Department FY2013 Budget Request

Karl Huber presented the Water Dept.'s FY 2013 Budget request. The Water Department is functioning well within its current budget. The state recommends getting a storage tank, which could raise the town's ISO rating and generate some savings on insurance costs. Dana noted that it's important to consider how much savings we can realize versus the costs of implementing various improvements.

Karl is keeping up to date with the status of the Route 113 road reconstruction project. The state will not consider utility work in evaluating the project plan. The cost of laying pipe while the road is torn up could run \$60,000, which is outside the water dept's budget.

Board of Health/Transfer Station FY2013 Budget Request

There is some confusion generating a budget request for FY13 because of the move to a fiscal calendar. Therefore, nothing was requested for a town subsidy amount. Dana suggesting increasing the revenue number by \$6250 and requesting a \$20,000 subsidy from the town.

The Maintenance line item is more than double last year's number, at \$10,000. This is due to an increased hourly rate paid to a new monitor at the transfer station.

Since usage is down from previous years, Dan asked if we are paying to dump all the dumpsters or just the full ones. Maria will confirm, but thinks we are paying to dump all the rollaways because it gave us a better rate.

The Board of Health budget is essentially the same as last year, although Maria said the employees would like the same COLA increase as other municipal employees.

Cemetery

Alan Chaney attended our meeting and said he will ask the Cemetery Commission to submit a budget request, since we currently have none. Alan noted that at some point there will be the need to spend a fair amount on the lower retaining wall, because it is crumbling.

New Business

Ken Leva dropped off state aid information that he received from Senator Eileen Donoghue.

Meeting adjourned 8:30 pm.

James A. Lee
Rick Myler
Harold K. Quinn
Joseph P. Lee
Dana O'Connell
Christine Muir